



RECEIVED

NAVARRO COUNTY AUDITOR'S OFFICE

JAN 03 2023

NAVARRO COUNTY AUDITOR'S OFFICE

Terri Gillen, County Auditor

Phone: (903) 654-3095

300 W 3rd Ave., Suite 4 Corsicana, TX 75110

e-mail: auditor@navarrocounty.org

Natalie Robinson, First-Assistant

Rhonda Knight, Assistant

Lisa Clay, Assistant

Vicki Lewis, Assistant

Kari Davis, Purchasing Assistant

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other Did not Request PO

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

[Handwritten Signature]
Signature

1-6-25
Date



RECEIVED

DEDICATED TO THE PROFESSIONAL

Store 763, 709 WEST 7TH AVENUE,
CORSIKANA, TX 75110 (903) 875-1556

JAN 03 2023

Bill To:

NAVARRO COUNTY PREC 1
601 N 13TH ST
STE 6
CORSIKANA, TX 75110
(903) 875-3318

Ship To:

NAVARRO COUNTY
EDITOR'S OFFICE
NAVARRO COUNTY PREC 1
601 N 13TH ST
CORSIKANA, TX 75110-3015

Invoice	0763-442015
Sale Type	CHARGE SALE
Date	12/17/2024 11:26 AM
Ship Via	DELIVER
PO Number	UNIT 322 AND UNIT 320

Counter #	Customer Account	Ordered By	Special Instructions
86327	284580	RICHARD	PREC. 3

Qty	Line	Item Number	Description	Warr	Unit	Tax	List	Net	Extended
1	MGD	MGL57060	OIL FILTER	1Y	EA	N	9.81	3.37	3.37
			2009 Chevrolet Silverado 2500 HD V8 6.0L 5967cc 364ci GAS MFI vin K OHV						
1	ORO	SYN5-30-5QT	5QT MOTOROIL	MD	EA	N	47.44	27.99	27.99
			2009 Chevrolet Silverado 2500 HD V8 6.0L 5967cc 364ci GAS MFI vin K OHV						
1	ORO	SYN5-30	1QTMOTOROIL	MD	EA	N	12.69	7.49	7.49
			2009 Chevrolet Silverado 2500 HD V8 6.0L 5967cc 364ci GAS MFI vin K OHV						
1	MGD	MGL57060	OIL FILTER	1Y	EA	N	9.81	3.37	3.37
			2008 Chevrolet Silverado 1500 [V8 5.3L GAS/FLEX] - All						

Debit: 213-613-321
Desc: Unit 320, 322 - Motor Oil, Filter
PO#: NA
Invoice#: 0763-442015
Vendor#: 4175

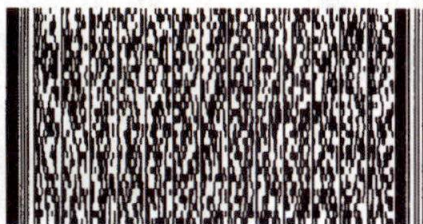
unit # 320
322

4 Items

Paul L. Day

Richard Barr

Select Super Start Batteries come with Roadside Assistance. Ask for details.



Sub-Total	42.22
Sales Tax	0.00
Total	42.22

WWW.FIRSTCALLONLINE.COM

Warranty/Garantia: www.firstcallonline.com/warranty

WE APPRECIATE YOUR BUSINESS!

763WS174 Remit To: PO BOX 9464, SPRINGFIELD, MO 65801-9464